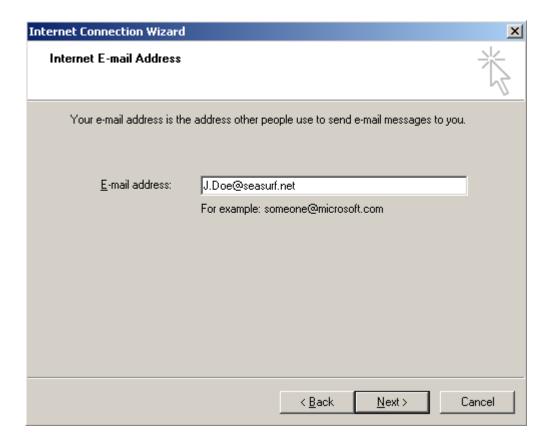# How to Setup Microsoft Outlook Express
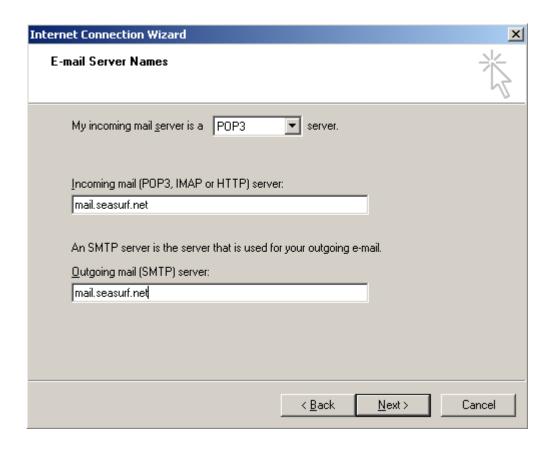
The first time you open Microsoft Outlook Express it will start a wizard that will take you through the process of setting up a new eMail account.
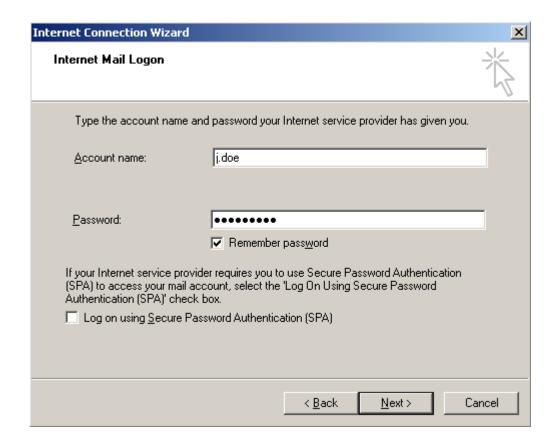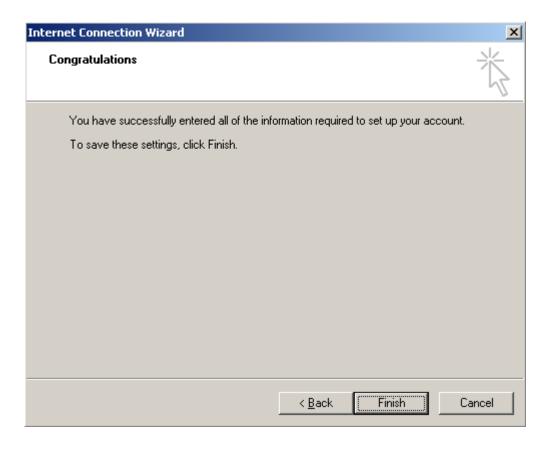

Enter your name and click "Next"

Enter your eMail address and click "Next"

Enter "mail.seasurf.net" in both of the incoming and outgoing server boxes and click "Next"
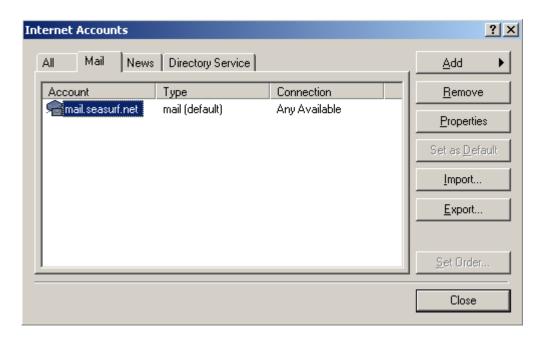
Enter the "Account name", "Password" that where provided to you, and click "Next"

Internet Connection Wizard

Congratulations

You have successfully entered all of the information required to set up your account.

To save these settings, click Finish.

[< Back] [Finish] [Cancel]

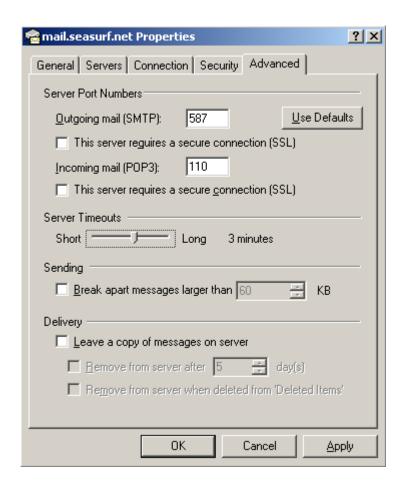**At this point click "Finish" however we are not done**

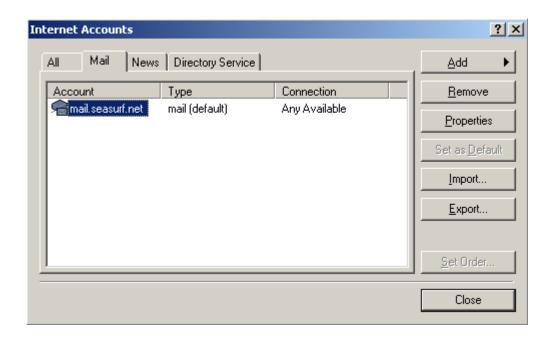**With Microsoft Outlook Express open click "Tools", "Accounts..."**

Click on the "Mail" tab, and then the "Properties" button

Click on the "Servers" tab, and then near the bottom of this window check the "My server requires authentication" box

Click on the "Advanced" tab, change the "Outgoing mail [SMTP]:" to 587, change the "Server Timeouts" to 3 minutes, and then click the "OK" button

Next click the "Close" button and you are done